

THE HIGH COURT OF ORISSA: CUTTACK

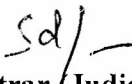
Notice No. XXXIII-07/2020-22 (P.F-II) - 2354, Dated:11.02.2022

NOTICE OF TENDER FOR SUPPLY, INSTALLTION, CONFIGURATION, HOSTING & TROUBLESHOOTING OF ONE PRELOADED WINDOWS SERVER (3-YEARS WARRANTY) INSTALLED WITH DIGITAL DISPLAY SOFTWARE (ONE TIME PURCHASE)

High Court of Orissa, Cuttack invites bids in sealed envelope addressed to The Registrar (Judicial) for supply, installation & troubleshooting of one preloaded windows Server (**3-Years Warranty**) **installed with one time purchase of digital display software** under the following terms and conditions:-

1. Supply, Installation, Configuration, Hosting and Troubleshooting of one Preloaded Windows SERVER installed with Digital Display Software at the High Court of Orissa is to be made by the successful bidder within **seven days after award of the purchase-cum-work order.**
2. The Minimum Specification of the Server (Intel Xeon E-2224G 4C, Processor Speed: 3.5 Ghz, Cache: 16 GB RAM (DDR4), HDD: 1TB Enterprise SATA-3.5 inch, RAID 0,1,5,10 (Onboard RAID), Intel AMT 12.0, One Ethernet Ports, Optical Disk Drive and Warranty: 3-Years Operating System: Windows Server 2019, Data Base: SQL Server 2019) .
3. The supplier must configure and host the Web server from the existing display application of High Court of Orissa and make compatible to run in the newly supplied Server.
4. The bidder must provide all necessary technical support services for the supplied OS and new Digital Display Board Software till expiry of validity of warranty period.
5. In case where the installed display board software becomes non-functioning during the validity of warranty period of the Server, the successful bidder must replace the same with new one.
6. The participating bidder must submit the duration of validity of bid.
7. The bids should be valid for 90 days.
8. Price quotations should be submitted only by hand to the Registrar (Judicial), High Court of Orissa, Cuttack on 18.02.2022 at 3.30PM. Quotations received after last date and time of submission shall not be considered. Price bids of technically qualified bidders shall be opened in presence of representatives of bidders at 5.00PM on 18.02.2022.
9. Important Dates/ Time:-
 - a. Start date: **11.02.2022;**
 - b. Last Date of submission of price quotations: **18.02.2022 till 03.30 PM;**
 - c. Date and Time for opening of price quotations: **18.02.2022 at 05.00 PM.**

10. Every bidder must submit Declaration in the attached format and fill up all Annexures (except Annexure-B).
11. Authorized representatives of the bidders may remain present at 5.00PM on 18.02.2022 for witnessing the opening of price quotations.
12. The Court shall take into consideration eligibility of a bidder while considering the price quotation.
13. The successful Bidders shall submit Performance Bank Guarantee to the tune of Rs.42,000/- in the name of “**The Registrar (Judicial), Orissa High Court, Cuttack**” drawn on any Bank as named at Annexure-A having validity till 31st May, 2025 after selection.
14. The price quotation of ineligible bidders shall not be opened/ considered.
15. High Court of Orissa reserves the right to amend or withdraw any of the terms and conditions mentioned as above or to reject any or all tenders without giving any notice or assigning any reason thereof.
16. EMD fee of Rs.10,000/- (non-refundable) in the shape of DD drawn on any Bank as named at Annexure-B, is to be submitted by every bidder in favour of The Registrar (Judicial), Orissa High Court, Cuttack failing which bid will not be considered.


**Registrar (Judicial),
High Court of Orissa**

Memo No. XXXIII-07/2020-22(P.F-II)- 2355 (4) Dated: 11 .02.2022

Copy forwarded for publication in:

1. High Court of Orissa Notice Board
2. High Court of Orissa Website
3. The Manager (Advertisement), The Samaj, Gopabandhu Bhawan, Buxibazar, Cuttack-1
4. The Manager (Advertisement), The Times of India Group 7th Floor, Z-Estate Building, Near KIIT Square, Main Road, Patia, Bhubaneswar-751024


Central Project Coordinator

ANNEXURE-A**BIDDER INFORMATION/ ELIGIBILITY CRITERIA**

Registered Name of the Firm / Company, etc.:		
Address of the Registered Office of the Firm / Company, etc.:		
Telephone	Phone: Fax:	Official E-Mail ID:
Address of the Service Centre in Cuttack/Bhubaneswar:		
Telephone	Phone: Fax:	Official E-Mail ID:
1	Contact Details of the Person in the Service Centre authorized to make communication with Orissa High Court	
2	Name	
	Designation	
	Phone/Mobile No.	
	Fax No.	
	E-Mail ID	
3	Whether OEM authorization certificate has been submitted? Yes/ No	
	OEM	
4	Company / Firm etc. Details	
	Type of Company (PSU / Pub. Ltd./Pvt. Ltd./OEM/ Authorized Business Partner, Proprietorship)	
	Company / Firm Registration No. & Date of Registration	
	Year of Incorporation / establishment	
	GST Registration Certificate	
	PAN No. (Copy to be enclosed)	
5	Whether Repair Centre is Company Owned / Franchise	
	Number of Permanent Technical Staff	
	Type of repair / service work attended to	
	Any type of repair / service work that cannot be attended to in this Repair Centre	
	If so, where will these repairs be undertaken	

	The bidder must have rendered services for supply, installation, configuration, hosting & troubleshooting of digital display board software in any Government Department / Public Sector Undertaking in the last three years	Copies of Work Orders and reference of the Contact Person (Name, Contact Number) must be attached.		
	Turnover of the bidder generated from services related to supply, installation, configuration, hosting & troubleshooting of digital display board software during the last three financial years should be atleast of Rs.24lakhs. Whether Annexure-C filled up? Yes/ No			
	The bidder should have authorized and globally accepted Certification (Up-to-date ISO Certification)			
6	Whether Self-Declaration of the bidder as to not black listed by any Government Department / PSU submitted? Yes/No			
7	Financials	2018-19	2019-2020	2020-2021
	i. Profit			
	ii. Whether Copies of Audited Balance Sheet & Profit and Loss A/c for the last three financial years are enclosed duly countersigned / signed by Chartered / Cost Accountant.			
8	Details of the Government Departments / Public Sector Undertakings where the firm is/was engaged in supply, installation & troubleshooting of Server or its equivalent (for digital display board) along with Year	Year		Organisation
		2018-19		
		2019-2020		
		2020-2021		
9	Copies of work order enclosed			
10	Demand Draft details			
	Details of Demand Draft towards Tender Cost (Issuing Bank Name and Place, DD No. and date of DD)			
11	Email ID of bidder where complaint of defect shall be lodged			
12	Email ID where escalation to be made if complaint not resolved within due time			

Please enclose references towards above criteria in your bid documents mentioning page numbers of the said references in the bid document.

ANNEXURE-B

Banks authorised to handle the business and deposits of State Public Sector Undertakings (SPSUS) and State Level Autonomous Societies.

List of Public Sector Banks

1. State Bank of India
2. Indian Overseas Bank
3. UCO Bank
4. Bank of Baroda
5. Union Bank of India
6. Bank of India
7. Indian Bank
8. United Bank of India
9. Canara Bank
10. Allahabad Bank
11. Andhra Bank
12. IDBI Bank
13. Punjab National Bank
14. Syndicate Bank
15. Central Bank of India

List of Private Sector Banks

1. HDFC Bank
2. Axis Bank
3. ICICI Bank

List of Regional Rural Banks

1. Utkal Grameen Bank
2. Odisha Gramya Bank

List of Co-operative Banks

1. Odisha State Co-operative Bank

ANNEXURE-C

Annual Turn-over Certificate

Sl. No.	Year	Turnover per year in ₹
1.	2018-2019	
2.	2019-2020	
3.	2020-2021	

I, Sri < > on behalf of the company/Firm M/s < >, having designation < >, do hereby undertake that the information furnished by me in this format is accurate and true to the best of my Knowledge.

Name:

Designation:

Address:

Email:

Signature

Organization seal

Counter Signed

M/s-----

Chartered Accountant

ANNEXURE-D

Self Declaration

(To be submitted on the Letterhead of the responding organisation)

Date : _____

Ref : _____

To

The Registrar (Judicial),
High Court of Orissa,
Cuttack

In response to the Notice No. _____ Ms. /Mr. _____, as a
_____, I/We hereby declare that our organisation
_____ is having unblemished past record and was not declared
ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time.

Signature and Seal of the Bidder

Date:

Place:

ANNEXURE-E

Acceptance of Terms & Conditions Contained In the EoI Documents

(To be submitted on the Letterhead of the responding organisation)

Date:

To

The Registrar (Judicial),
High Court of Orissa,
Cuttack

Sir,

I have carefully gone through the Terms & Conditions contained in the Notice No-
_____ regarding Supply, Installation,
Configuration, Hosting and Troubleshooting of one Preloaded Windows Server installed with Digital
Display Software at the High Court of Orissa.

I declare that all the provisions of this Document are acceptable to us. I further certify that I
am an authorized signatory of my company and am, therefore, competent to make this declaration.

Signature and Seal of the Bidder

Date:

Place:

ANNEXURE- F

Compliance Check List

(To be submitted on the Letterhead of the responding organisation)

No: _____

Please check whether following have been enclosed:-

Sl. No	Enclosure description	Enclosed (Y/N)	Annexure/Attachment / Page No./ Envelope No. of the enclosure
1	Bidder Info/ Eligibility Criteria (Annexure-A)		
2	Annual Turn-over Certificate (Annexure-C)		
3	Acceptance of Terms & Conditions Contained In the Documents (Annexure- E)		
4	Self Declaration (Annexure-D)		
5	Declaration-Cum-Undertaking regarding Blacklisting/ Non-Blacklisting (Annexure-G)		

Signature and Seal of the Bidder

Place & Date

Declaration-Cum-Undertaking regarding Blacklisting/ Non-Blacklisting

(Non-blacklisted in organisation Letter Head)

To

The Registrar (Judicial),
High Court of Orissa,
Cuttack

Madam/Sir

In response to the Courts Notice No. _____ dated _____ regarding “supply, installation & troubleshooting of one preloaded windows Server (for digital display board)”, as an owner/ partner/ Director of (organization name) _____ I/ We hereby declare that presently our organization/ firm is not under declaration of ineligible for corrupt & fraudulent practices, or blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Name of the Bidder:

Authorized Signatory:

Signature:

Seal:

Date: